

**DATE:** May 20, 2008  
**TO:** James L. App, City Manager  
**FROM:** Lisa Solomon, Chief of Police  
**SUBJ:** State Grant Overtime Reimbursement

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**NEEDS:** For the City Council to approve a resolution allocating \$14,635.04 to the Police Department's investigative overtime budget as reimbursement for funds expended during a Federal narcotics investigation.

- FACTS:**
1. In October of 2006, the Police Department assisted the Federal Government with an 11 month long narcotics investigation.
  2. The Police Department assigned its San Luis Obispo County Narcotics Task Force (NTF) officer to assist in this investigation. All hours were paid in overtime salary and benefits.
  3. The United States Federal government provides funds to cover expenses for certain eligible and reimbursable law enforcement operations. The expenses under this investigation are eligible for reimbursement.
  4. The Police Department and NTF directed participation in this investigation and submitted an invoice for overtime expenses totaling \$14,635.04.
  5. On April 18, 2008, the City received a reimbursement check from the Federal Government for the full amount.

**ANALYSIS &**

**CONCLUSION:** The Police Department participated in an eleven (11) month long narcotics investigation in conjunction with the San Luis Obispo County Narcotics Task Force. Overtime expenses were incurred and subsequently paid out of the Department's existing investigation overtime account. A considerable amount of the time was used at the culmination of this investigation which occurred this fiscal year. The investigative overtime account is utilized throughout the year to fund overtime expenditures as needed, and it is calculated based on projected overtime needs for investigations, special events and other deployment needs. In years past, the Police Department has expended all of its budgeted overtime funds, and this fiscal year will be no exception. Reimbursement to the investigative overtime account should be made to offset funds drawn from this account during this fiscal year.

**FISCAL  
IMPACT:** None.

OPTIONS:

- A. Adopt the attached resolution approving a one time budget appropriation for the amount of the Federal grant revenues received of \$14,635.04 to account 100-000-4618-210 and a corresponding budget appropriation totaling \$14,635.04, to the Police Department's investigation program overtime account 100-210-5103-137.
- B. Amend, modify or reject the above option.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF EL PASO DE ROBLES  
APPROVING A BUDGETARY ADJUSTMENT  
FROM THE FEDERAL GRANT REVENUE ACCOUNT  
TO THE POLICE DEPARTMENT'S PATROL OVERTIME ACCOUNT**

WHEREAS, the Police Department of the City of El Paso de Robles assisted the Federal government and the San Luis Obispo County Narcotics Task Force with and eleven (11) month narcotics investigation; and

WHEREAS, funds in the amount of \$14,635.04 were expended from the Police Department's investigation program overtime account; and

WHEREAS, the expenditure of the overtime funds in the amount of \$14,635.04 have been reimbursed by the Federal government due to our participation in the narcotics investigation; and

WHEREAS, a budgetary appropriation for grant expenditures was not previously made.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of El Paso de Robles does approve a one time budget adjustment in the amount of \$14,635.04 to Federal grant revenues account 100-000-4618-210 and a corresponding budget adjustment to the Police Department's investigation program overtime account 100-210-5103-137.

APPROVED AND ADOPTED by the City Council of the City of El Paso de Robles this 6<sup>th</sup> day of May, 2008 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Frank R. Mecham, Mayor

Attest:

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Deborah Robinson, Deputy City Clerk